



SALT LAKE COUNTY  
SERVICE AREA #3 - SNOWBIRD  
BOARD OF TRUSTEES MEETING MINUTES  
**December 11th, 2018**  
at the Service Area Administration Building

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PRESENT: Dave Richards, Chairman  
Tom Prosek, Trustee  
Kate McGuinness, Trustee  
Keith Hanson, Gen. Mgr. /Treasurer  
Steve McIntosh, Systems Manager  
Gary Keddington, Accountant  
Steve Rawley, Accountant

Bryauna Alderin, Clerk

Salt Lake County Service Area #3 Board of Trustees meeting called to order by Mr. Richards on Tuesday 11<sup>th</sup> of December 2018 at 12:03pm. No public present with exception of new accountants Keddington & Christensen, Gary Keddington and Steve Rowley.

**Public Hearing opened 12:05pm: Discussion and Approval of Rate Resolution #18-2**

Mr. Richards opened a public hearing at 12:05 p.m. to discuss Rate Resolution #2018-2 as presented by Mr. Hanson, which he reviewed with the Board. This resolution will amend our current Rate Resolution #17. Water and sewer rates will increase 3%, which for a residential customer will increase from \$96.64 to \$99.54 per month. This rate resolution will go into effect as of January 1<sup>st</sup>, 2019. Chairman Richards, made a motion approving Rate Resolution #18/2018-2, Trustee Prosek seconded the motion and it passed unanimously.

**AMENDMENT OF THE 2018 SALT LAKE COUNTY SERVICE AREA BUDGET and 2019 BUDGET HEARING AND APPROVAL**

Mr. Richards moved to discuss and amend the 2018 Service Area #3 Budget and to also discuss and approve the proposed 2019 Salt Lake County Service Area #3 Annual Budget. Appropriate postings were issued to public, county and government entities. In compliance with Title 17B, Part 1 of the Utah Code, Mr. Hanson presented to the Board, Resolution 2018-3, a resolution amending the 2018 budget and adopting and approving the 2019 budget. Mr. Hanson reviewed with the trustees the 2018 amended budget as well as the 2019 proposed budget. Mr. Hanson also discussed capital expenditures for 2018 of \$142,300.00 originally budgeted for \$86,000.00. Mr. Hanson mentioned that there is \$55,000.00 rollover to 2019 capital expenditures. Amended 2018 Operating expenses down \$20,000.00 from 2018 budgeted amount the board had no comments regarding the amended 2018 budget. Mr. Hanson then discussed the proposed 2019 budget and reviewed

its highlights. The direct costs will increase \$18,676.00. Operating expenses will increase to \$435,953.00 to include: a 3.75% overall employee wage increase. Mr. Hanson also briefly discussed wage and salary changes due to the Clerk position changing to an hourly position, succession plan and the \$40,000.00 salary for Full Time position to begin in May. Capital expenditures for 2019 at \$173,754.00. Regarding Revenue and Income for 2019 to be \$1,022,139.00. Mr. Hanson welcomed any discussion regarding the 2019 budget. With the wages revised by Mr. Hanson on the 2019 budget and no further discussion regarding the amendment of the 2018 budget or the proposed 2019 budget, Chairman Richards made a motion approving the amendment of the 2018 budget and approval of the 2019 budget as per Resolution #2018-2. Mr. Prosek seconded the motion and it passed unanimously. The public hearing was closed at 12:16pm.

### **Appointment of Service Area #3 Clerk**

Chairman Richards moved to appoint Bryauna Alderin as the new Service Area #3 Clerk. Ms. Mcguinness seconded the motion and it passed unanimously.

### **Meeting Minutes Approval**

Chairman Richards called the regular meeting to order at 12:17p.m. Mr. Richards was absent and abstained from vote. Mr. Prosek then moved to approve the November 20<sup>th</sup>, 2018 board meeting minutes as written. Ms. Mcguinness seconded the motion and it passed unanimously.

### **2018 Annual Meeting Schedule:**

The Board briefly discussed the proposed 2019 Annual Meeting Schedule for Service Area Meetings. 3 amendments made to meeting dates, Tuesday February 19<sup>th</sup> moved to Tuesday February 26<sup>th</sup>, May 11<sup>th</sup> corrected to Tuesday May 21<sup>st</sup> and corrected December 11<sup>th</sup> to December 10<sup>th</sup>. Mr. Hanson stated in the event of a conflict with trustee work schedules, to notify the Service Area with sufficient notice. Mr. Richards then made a motion approving the Amended Annual Meeting Schedule, in which regular board meetings are held every third Tuesday of the month, with the exception of the December meeting, held the second Tuesday of the month. Mr. Prosek seconded the motion and it passed unanimously.

### **SYSTEMS OPERATIONS AND DEVELOPMENT**

Mr. Hanson discussed plans to work on Policies and Procedures and succession plan for the new year.

### **Water and Sewer:**

Mr. Hanson met with the Alta planning commission on November 27<sup>th</sup> to discuss the west grizzly subdivision holding tanks and the possibilities of cost sharing with the current Pasty Marley project to add sewer to 3 homes/2 lots in west grizzly.

### **Realignment/Elimination of manholes 128-122**

Mr. Hanson met with Nima Mahak from Snowbird construction team to discuss the realignment/elimination of the man holes 128-122 around the Snowbird center

**Snowmaking Usage:** Snowbird has used 59 million gallons of snowmaking water. The tunnel draw down was at 230. Mr. Hanson states 100 feet below normal. The snowmaking contract is for 80 million gallons.

**TREASURER'S REPORT**

Mr. Hanson reviewed with the Board of Trustees, the Balance Sheet Previous Year Comparison report beginning November 1st, through November 30<sup>th</sup>, 2018, the Profit and Loss Budget vs. Actual beginning November 1<sup>st</sup>, 2018 through November 30<sup>th</sup>, 2018 and Check Details beginning November 1<sup>st</sup>, 2018 through November 30<sup>th</sup>, 2018. These reports are emailed to members of the board, prior to this board meeting for their review. Financial reports are prepared by Salt Lake County Service Area #3.

**APPROVAL OF BILLS PAID**

Mr. Richards moved that the bills listed on the November 21<sup>st</sup>, 2018 through December 11<sup>th</sup>, 2018 payment registers, as presented by Mr. Hanson hereby be authorized and ratified to be paid by the manager. Mr. Prosek seconded the motion and it passed unanimously. Copies of the approved bills are attached to the minutes.

**ADJOURNMENT**

There being no further business to be discussed, a motion to adjourn was made, seconded and unanimously carried at 1:02p.m.

Salt Lake County Service Area #3-Snowbird

\_\_\_\_\_  
Dave Richards/Chairman

ATTEST: \_\_\_\_\_  
Bryauna A. Alderin/Clerk

DATE: \_\_\_\_\_